



Dear Artists & Crafters:

We are pleased to invite you to be part of the Atlantic Highlands Historical Society's Annual Arts & Crafts Festival on Saturday, July 21, 2018 (rain date Sunday, July 22nd) from 10am – 4pm in Veteran's Park, First Avenue, Atlantic Highlands, NJ.

FOR ALL CRAFTERS, The fee is \$70.00 for all Crafters and there is no fee increase after June 1st. Spaces are still \$60.00 for Historical Society Members, Chamber Members and Members of the Arts Council. The spaces for **HAND-MADE CRAFTED ITEMS ONLY** are in and along perimeter of Veteran's Park. All spaces are 10' x 10' and canopies may not exceed your space. **All registrations MUST be received by July 1st. NO REFUNDS** will be granted for cancellations or weather conditions. Spaces will be assigned on a first-come, first-serve basis and a limited number of spaces in each crafter "category".

Food Vendor spaces are **\$70.00** plus the additional fees set-forth by the Atlantic Highlands Fire Department for your fire permit (separate application). Please contact us prior to sending application to review menu offerings.

Only **ORIGINAL WORKS** by artists and crafters will be allowed. No flea market items, imported items or manufactured items of any kind will be permitted. If you are exhibiting these types of items, **you will be asked to remove them or leave without a refund**. We trust that you will understand the importance of maintaining a truly handcrafted show for both exhibitors and the public and ask that you please be honest and avoid embarrassment.

For NEW CRAFTERS to our festival, along with your completed application, please submit 3 pictures of your work or you may reference a website where we may view your items. Returning crafters do not need to send pictures.

For **ALL JEWELRY CRAFTERS**: If you are returning from a previous year, we need to know ASAP if you are coming back. Please send your completed application and fee no later than June 1st, 2017. Spaces will be filled first-come first serve. After this date, we will start accepting new jewelry vendors, based on space availability. Generally speaking we only accept approximately 15 jewelers and these spaces go fast. For new jewelers interested in participating, please send your completed application, **without the fee**, to be placed on a wait-list. You will be notified after June 1st if we have a space open and at that time can send your fee for a space. If there are any questions or concerns about this, please contact us.

Set-up time begins at **7:30 am**. After unloading your vehicle, **promptly move car** to the designated parking area in the grassy area **BEHIND THE BANK**. Please DO NOT park in the lot behind the bank or the spaces along side of the park. The parking spaces along the 3-sides of Veteran's Park may be used for crafter spaces. This has become an issue the past few years and I am asking you to please park in the grassy area indicated; there are plenty of spaces. We are also using the parking lot for the Baptist Church

Once we receive your contract and payment, a confirmation email will be sent. Confirmation of your actual space number, directions to the Festival, and parking instructions will be sent separately the week prior to the festival. We look forward to hearing from you and thank you for your past and future participation. Please feel free to contact us if you have any questions.

Sincerely,
Ken Frantz
Arts & Craft Festival Chairman
e-mail- kfrantz46@gmail.com Ken's cell is #732-513-0372

ANNUAL ARTS & CRAFTS FESTIVAL
SATURDAY, July 21, 2018 / RAIN DATE SUNDAY, July 22nd
10:00 a.m. to 4:00 p.m.
VETERANS' PARK, FIRST AVENUE, ATLANTIC HIGHLANDS, NJ

Crafters Name: _____

Business Name: _____ **Web Site:** _____

Address: _____

E.Mail: _____

** Will be used for AHHS Arts & Craft Fair Communication ONLY**

Daytime Telephone: _____

Are you joining us for the first time? _____ **If yes, how did you hear about fair?** _____

****New crafters must include 3 photos of your work****

Number of Spaces: _____ @ \$70.00 for all Spaces

_____ @ \$60.00 for AHHS members , Chamber Members, Arts Council Members

_____ @ \$70.00 for Food Vendors

Total Enclosed: \$ _____

I have a canopy: Yes/No (No larger than 10' x 10')

I must have a completely cleared space away from the trees: Yes/No
(Trees may take up some part of your space if you request shade.)

Craft Category: _____

Describe your work or food you will be offering (**be specific**):

Special requests: _____

I have read this contract and answered the questions above. I understand that spaces will be filled on a first-come/first-served basis. As contracts and checks are received and approved, spaces will be assigned. **Special requests will be taken into consideration, but not guaranteed.** If I am unable to attend, I will notify AHHS at 732-513-0372 as soon as possible. Completely cleared spaces in full sun are limited. I understand that there is **NO REFUND FOR CANCELLATIONS OR RAIN.**

Crafter's Signature _____ Date _____

Please mail your completed application, picture(s), and check made payable to AHHS to:

AHHS
Attn: Arts & Crafts Festival
P.O. Box 108
Atlantic Highlands, NJ 07716