



Vendor Application: Craft/Art/Resale

Show Date: Saturday, May 1, 2010

435 N. Dupont Highway
Dover, DE 19901
800-233-5368
www.visitdover.com

Please retain a copy of this application for your records.

Application Deadline is April 16, 2010

Incomplete applications will be returned.

Please print clearly:

Company Name

Email Address

Your Name (Contact Person)

Phone Number

Address

City

State

Zip

Categories:

- 100% Handmade Craft Resale/Mass Produced Original Art Jewelry Franchise
 Children's Activity Other _____

Please describe your product:

Requirements - NO exceptions!

1. Completed and signed application
2. 2 photos of product and 1 photo of booth/set up (we do not keep photos from year to year)
3. Payment for space. Check, money order or charge card accepted before April 11;
(After April 11, 2009 - payment accepted by certified check, charge card or money order only)

- ◆ Spaces are rented in 10'x10' sections. More than 1 space may be rented.
- ◆ Spaces are in downtown Dover's outdoor park, Legislative Mall. (We do not supply tables, chairs, canopies, etc.)
- ◆ **Electricity is not available.** Parking is free.
- ◆ **No refunds.** A rain or shine event.
- ◆ Oversized displays may require extra fees. We will contact you.

* Fee:

Postmarked by March 31: Earlybird fee of \$95 per 10x10 space.

After March 31: \$120 per 10x10 space.

PREMIUM SPACES: \$140. Only 20 available. No discounts apply. More than one space may be reserved. No children's activities in premium spaces. First come, first served.

Post Deadline Fee: If space is available - \$150 after April 16.

*** Vendors:**

Please read this application carefully, as requirements change from year to year.

Application Requirements

All vendors must purchase a State of Delaware Business License. There are two kinds: Transient, that is good for 10 days in a calendar year/\$40. Or a yearly license that costs \$75. Contact Delaware Division of Revenue at 302-577-8778 or www.state.de.us/revenue for application/information. A City of Dover business license is not necessary. State license must be displayed at booth space along with your Dover Days permit.

The Dover Days Committee reserves the right to:

1. Reassign/change a space if necessary. Spaces are not transferable by vendors.
2. Deny a space without a refund to any exhibitor in violation of any rule.
3. Prohibit sale or display of certain products/distribution of materials based on its acceptability to the general public.
4. Eject vendors/visitors from the festival grounds where there is cause.
5. Limit vendors of like products. First come, first served.
6. "No Shows" will not be invited back the following year.

Dover Days is not responsible for theft or damage of exhibitor's displays or property. Exhibitors are responsible for their own space and agree to reimburse Dover Days for any damage caused by unloading, loading and operations during the festival.

Set Up:

Set up begins at 6:00AM; streets close to all traffic at 8:30AM. No take downs before 4:00PM.

Vendors arriving late will be turned away.

1. Exhibitors may not park a trailer or vehicle containing their product at their space. Unload and park elsewhere.
2. Exhibitors must not block sidewalks, must keep areas clean and remove trash at end of day.
3. Exhibitors are confined to their allotted space. They cannot utilize an empty space next to theirs or **roam around the festival grounds for sales purposes.**
4. No loudspeakers or bullhorns may be used. Audio equipment must be approved by the festival committee.
5. Spaces are not guaranteed from year to year. Stakes for tents cannot be driven into the street or grass.
6. Vehicles must be moved from your space immediately after unloading.
7. Exhibitors may sell only what is on their application. Solicitation for donations is not permitted on festival grounds.
8. No alcoholic beverages are permitted on festival grounds.

Set Up Hours: 6:00AM - 8:30AM, Saturday, May 1, 2010

Festival Hours: 9:00AM - 4:00PM, Saturday, May 2, 2010

Exhibitor: please read all application requirements and sign below:

I have read & agree to abide by all rules and regulations as stated in the application.

Exhibitor signature

Date

Payment: Mail a copy of this completed application, photos and your payment to:

Dover Days, 435 N. Dupont Highway, Dover, DE 19901

\$ _____ enclosed for _____ Space(s).

* (after April 11, 2009 - payment is to be made by certified check, charge card or money order only)

*** Register online and pay with Paypal: www.visitdover.com Go to: Annual Events**

Dover Days is presented by



and **The City of Dover**

Confirmation by email or postcard will be sent on receipt of payment and completed application. Set up instructions and space number will be sent as they are assigned.