



NATIONAL
LIGHTHOUSE
MUSEUM

in association with Staten Island Creative Community and Creative Photography Guild

CONTRACT FOR LOCAL ARTIST & CRAFTERS:

**Lighthouse Point Festival: An Arts and Crafts Festival with Maritime Character
Saturday, September 28, 2019 from 12 p.m. to 6 p.m.
The Promenade at Lighthouse Point and Pier 1 / National Lighthouse Museum**

Contact Name: _____

Company Name: _____

Type of Art/Craft: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone #: _____

Cell#: _____

Email: _____

\$50*/ Single Space – 8’ x 10’ (Fencing Provided by NLM) _____

\$50*/Single Space - 10’ x 10’ (Free Standing) _____

\$100*/ Double Space – 20’ x 10’ (Free Standing) _____

*All Artist/Crafters must pay this one-time, non-refundable fee (paid in-full) with signed contract by 09/06/19.

Total Payment: _____

Payment Method: Cash: _____

Check #: _____

Credit Card #: _____

Expiration Date: _____

Security Code: _____

Billing Zip Code: _____

Name on Card: _____

Application Distributed By: www.IWantCraftersGuide.com

Set-up: 9:00 a.m. to 11:30 a.m., vehicles can be driven down The Promenade to unload at 9:00 a.m. and must be off the promenade (with the exemption for food trucks) by 11:30 a.m.

Take-Down: 6:00 p.m. to 7:30 p.m., vehicles can be driven down to The Promenade to load at 6:00 p.m. and must be off The Promenade by 7:30 p.m.

All Artists/Crafters will need to supply their own tables, chairs, displays, and/or pop-up tents. Be advised The Promenade is on the water and can be extremely windy with high wind gusts. Weights are required to hold down pop-up tents and other equipment and supplies. No electricity will be available.

All Artist/Crafters understand the Festival will take place regardless of the weather (“rain or shine”). Refunds will not be issued for inclement weather.

Booth/ space assignments are determined by the Lighthouse Point Festival Planning Committee. Booths/assigned spaces must be left in the condition the vendor found it. All garbage must be bagged in Artist/Crafters supplied black garbage bags to be disposed of by all Artist/Crafters in dumpsters at end of Festival.

All Artist/Crafters are responsible for sales tax collection, as well as all required insurance and licenses.

Artist/Crafters hereby agrees to indemnify and hold harmless the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild and all their managers, officers, sponsors, employees, agents, and guests from any injury that may arise to Artist/Crafters, their guests, or customers; or for the loss, theft, or damage to any displayed merchandise, samples or vehicle from any cause whatsoever while in transit to or from, or while participating in the Festival.

When Acts of God or any other causes not within the control of the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild make it impossible for the Artist/Crafters to occupy the Festival premises, then in such case, the National Lighthouse Museum, Staten Island Creative Community and Creative Photography Guild their officers, sponsors, employees, agents, and guests are jointly released from any and all claims which may arise as consequence thereof.

Submit completed contract with payment via mail to: Tina Cuadrado, National Lighthouse Museum, 200 The Promenade at Lighthouse Point, Staten Island, NY 10301 or email to ccuadrado@lighthousemuseum.org.

Completed contract and payment must be received no later than: Friday, September 9, 2019
Space reservation will only be made with receipt of completed contract and payment.

I accept the rules, conditions, and terms of this contract:

Signature: _____

Date: _____



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CONTRACT FOR NONPROFIT PARTICIPANTS:

**Lighthouse Point Festival: An Arts and Crafts Festival with Maritime Character
Saturday, September 28, 2019 from 12 p.m. to 6 p.m.
The Promenade at Lighthouse Point and Pier 1 / National Lighthouse Museum**

Contact Name: _____

Organization Name: _____

Type of Nonprofit: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone #: _____

Cell#: _____

Email: _____

All nonprofits will receive a FREE /Single Space – 10' x 10' (Free Standing) – for the Lighthouse Point Festival. See next page for Terms and Conditions.

Application Distributed By: www.IWantCraftersGuide.com

Set-up: 9:00 a.m. to 11:30 a.m., vehicles can be driven down The Promenade to unload at 9:00 a.m. and must be off the promenade (with the exemption for food trucks) by 11:30 a.m.

Take-Down: 6:00 p.m. to 7:30 p.m., vehicles can be driven down to The Promenade to load at 6:00 p.m. and must be off The Promenade by 7:30 p.m.

All Participants will need to supply their own tables, chairs, displays, and/or pop-up tents. Be advised The Promenade is on the water and can be extremely windy with high wind gusts. Weights are required to hold down pop-up tents and other equipment and supplies. No electricity will be available.

All Participants understand the Festival will take place regardless of the weather (“rain or shine”). Refunds will not be issued for inclement weather.

Booth/ space assignments are determined by the Lighthouse Point Festival Planning Committee. Booths/assigned spaces must be left in the condition the Participants found it. All garbage must be bagged in Participant supplied black garbage bags to be disposed of by all Participants in dumpsters at end of Festival.

All Participants are responsible for sales tax collection, as well as all required insurance and licenses.

Participants hereby agrees to indemnify and hold harmless the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild and all their managers, officers, sponsors, employees, agents, and guests from any injury that may arise to Participants, their guests, or customers; or for the loss, theft, or damage to any displayed merchandise, samples or vehicle from any cause whatsoever while in transit to or from, or while participating in the Festival.

When Acts of God or any other causes not within the control of the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild make it impossible for the Participants to occupy the Festival premises, then in such case, the National Lighthouse Museum, Staten Island Creative Community and Creative Photography Guild their officers, sponsors, employees, agents, and guests are jointly released from any and all claims which may arise as consequence thereof.

Submit completed contract via mail to: Tina Cuadrado, National Lighthouse Museum, 200 The Promenade at Lighthouse Point, Staten Island, NY 10301 or email to ccuadrado@lighthousemuseum.org.

Completed contract must be received no later than: Friday, September 6, 2019
Space reservation will only be made with receipt of completed contract.

I accept the rules, conditions, and terms of this contract:

Signature: _____

Date: _____



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CONTRACT FOR FOOD VENDORS

**Lighthouse Point Festival: An Arts and Crafts Festival with Maritime Character
Saturday, September 28, 2019 from 12 p.m. to 6 p.m.**

The Promenade at Lighthouse Point and Pier 1 / National Lighthouse Museum

Contact Name: _____

Company Name: _____

Type of Food: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone #: _____

Cell#: _____

Email: _____

\$100* / Single Space – 10' x 10' _____

\$200* / Double Space – 20' x 10' _____

*All vendors must pay this one-time, non-refundable fee (paid in-full with signed contract by 09/06/19). An optional 10% donation of gross sales to the National Lighthouse Museum would be appreciated.

Total Payment: _____

Payment Method: Cash: _____

Check #: _____

Credit Card #: _____

Expiration Date: _____

Security Code: _____

Billing Zip Code: _____

Name on Card: _____

Application Distributed By: www.IWantCraftersGuide.com

Set-up: 9:00 a.m. to 11:30 a.m., vehicles can be driven down The Promenade to unload at 9:00 a.m. and must be off The Promenade (with an exemption for food trucks) by 11:30 a.m.

Take-Down: 6:00 p.m. to 7:30 p.m., vehicles can be driven down to The Promenade to load at 6:00 p.m. and must be off The Promenade by 7:30 p.m.

All vendors will need to supply their own tables, chairs, displays, and/or pop-up tents. Be advised The Promenade is on the water and can be extremely windy with high wind gusts. Weights are required to hold down pop-up tents and other equipment and supplies. No electricity will be available.

All vendors understand the Festival will take place regardless of the weather (“rain or shine”). Refunds will not be issued for inclement weather.

Booth/ space assignments are determined by the Lighthouse Point Festival Planning Committee. Booths/assigned spaces must be left in the condition the vendor found it. All garbage must be disposed of by all vendors in a designated garbage location at end of Festival.

All vendors are responsible for sales tax collection, as well as all required insurance, licenses and food permits. Only food specified in contract may be sold.

Vendor hereby agrees to indemnify and hold harmless the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild and all their managers, officers, sponsors, employees, agents, and guests from any injury that may arise to Vendor, their employees, agents, guests, or customers; or for the loss, theft, or damage to any food, display, merchandise, samples or vehicle from any cause whatsoever while in transit to or from, or while participating in the Festival.

When Acts of God or any other causes not within the control of the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild make it impossible for the vendor to occupy the Festival premises, then in such case, the National Lighthouse Museum, Staten Island Creative Community and Creative Photography Guild their officers, sponsors, employees, agents, and guests are jointly released from any and all claims which may arise as consequence thereof.

Submit completed contract with payment via mail to: Tina Cuadrado, National Lighthouse Museum, 200 The Promenade at Lighthouse Point, Staten Island, NY 10301 or email to ccuadrado@lighthousemuseum.org.

Completed contract and payment must be received no later than: Friday, September 6, 2019
Space reservation will only be made with receipt of completed contract and payment.

I accept the rules, conditions, and terms of this contract:

Signature: _____

Date: _____

This application was distributed by:

Crafter's Guide



Promoters we can help you **find exhibitors** for less than the cost of a space. Go to IWantCraftersGuide.com for all the details! And don't forget to like us on [Facebook](#).

Exhibitors find more events, sign up to get notifications on new events at IWantCraftersGuide.com

Want to connect with other crafters and vendors, get the inside scoop on shows, and see even more events - join the [Crafter's Guide Facebook group](#)

Contact us today! At:

Crafter's Guide

609-846-8051

craftersguide@comcast.net

